

**PRESIDENTS' COUNCIL MINUTES**  
**May 4, 2010**  
**CC 126 in Bill Brod Community Center • 8:30 – 10:00 am**

PC Members	Attendance	Guests/Presenters:	Attendance
Joanne Truesdell (President)	X	Bill Waters	X
Eric Lewis (FTF Pres)	X	Robbie Price	X
Bob DelGatto (FTF Elect)	Absent	Diane Watson	X
Rosemary Teetor (PTF Pres)	X		
Kelly White (Clsfd Pres)	X		
Alyssa Fava (ASG Pres)	X		
Bill Briare (Exempt Pres)	X		
Chris Robuck (Chair of College Council)	X		
Elizabeth Lundy (VP of Instructional Services)	X		
Shelly Parini (Dean of College Advancement)	X		
Courtney Wilton (VP of College Services)	X		
Jan Godfrey (Dean of HR)	X		
Janet Paulson (PIO)	X	Debbie Jenkins, Recorder	X

**Revised meeting schedule**

Expanded Presidents' Council, Presidents' Council and Budget Advisory Group meetings are being moved to an afternoon time for the 2010-11 academic year.

**Next Steps:**

- Meeting Schedule *Revised draft #2* (attachment #1) will be sent out with the May 4<sup>th</sup> minutes for review.
- A request for approval of *draft #2* will be presented at the May 11<sup>th</sup> Presidents' Council meeting.

**College Committees**

College committees were reviewed, and discussed (attachments #2 & 3):

- Establish shared governance and decision making processes.
- Define/categorize committees: Clarify the meaning of college-wide committees, standing committees, internal advisory committees, adhoc committees, subcommittees and task force committees.
- Define committee chair role (disciplined approach), membership responsibilities and set rotation schedule (post to web).
- Design consistent committee work plans keeping goals and purpose in mind.
- Develop processes to keep college committees active and progressing.
- Determine committee meeting schedules (post to web).
- Determine and notify ASG as to which committees need/want student involvement.
- Set/establish guidelines for a regular report-out process to College Council.
- Keep minutes up-to-date and posted to web.
- Develop a recruitment process (spring/2009-10).
- Develop annual training session(s) during in-service (fall/2010-11).

**Next Steps:**

- Expanded Presidents' Council, May 18: Present college committee improvement recommendations and set clear objectives.

**"F" Drive**

The clean-up of the "F" drive is part of the Communications and Governance task for 2010-11.

- More information to follow in the near future.

**Positions**

The following positions are moving forward to be filled:

- Horticulture Instructional Assistant
- Financial Aid Specialist
- Associate Dean of Arts & Sciences
- Associate Dean of Technology, Health Occupations, and Workforce

The Associate Dean positions will have a broad based selection team (interview committee) with representatives from the classified, part-time and full-time faculty associations. The selection process may extend into summer term.

## College Council

- Next Meeting: Friday, May 7<sup>th</sup>, agenda items will include:
  - Course Substitution – Students with a Disability
  - Scholarship Committee annual report
- Agendas and minutes: <http://www2.clackamas.edu/committees/collegecouncil/index.aspx?content=meetings>

## Association Reports

### Associated Student Government (ASG) / Alyssa Fava:

- Tuesday, May 4: Locks of Love event will be held on campus from 11:00-1:00 p.m. in the McLoughlin Auditorium.
- Computers are being made available to students to complete the Carbon Emissions Survey.
- Monday, May 10: 12:00-1:00 p.m. *Candidate Meet and Greet*; voters pamphlets and other candidate education materials are available in the ASG office.

### Classified / Kelly White:

- Nominees for elections are being gathered.
- Bargaining activities are in process.

### PT Faculty / Rosemary Teetor:

- Health insurance reimbursement in process.
- Professional Development application process will remain open until Friday, May 7<sup>th</sup>.
- Sarah Varnum Institute on April 30<sup>th</sup> was well attended and very informative.
- May 7: Deadline for accepting nominations for officers.
- The Community College Council will be meeting this week in Tigard.
- The driving survey (study of greenhouse gas emissions): Please take a moment to complete the survey.

### FT Faculty / Eric Lewis:

- The elections committee for Faculty Senate is active and nominations have ended (5 people have applied for 4 positions).
- Bargaining activities are in process; language is being discussed and good progress is being made; should be finished on Monday with the language then moving ahead to financials.

### Exempt / Bill Briare:

No report.

## Around the Table

- Wednesday, May 19<sup>th</sup>: All CCC staff are invited to a free, final dress rehearsal performance of the spring Mainstage production, "Dirty Work at the Crossroads" in the Osterman Theatre at 4:00 p.m. This is a free performance and all staff are encouraged to attend.
- Thursday, May 20<sup>th</sup>: Student art show opens in the Alexander Gallery and continues through June 3. Winners will be announced during the opening reception on May 20<sup>th</sup>, from noon to 1:00 p.m.
- Shelly Parini returned from D.C. with good news! Senator Merkley and Senator Wyden have joined Congressman Schrader in supporting CCC's 2011 appropriation request to bring additional educational and training resources to veterans. Many of the other congressional delegates and members of the Veterans Affairs department offered their support to CCC as well. There is still much work to do before a final decision will be made in the fall of 2010, but it's good to know how appreciative the congressional leadership is of the good work CCC is doing to support our veterans and military family members.
- President Truesdell was thanked for her support and commitment to Clackamas Community College's outstanding services to veterans.

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### **UPCOMING MEETING DATES in 2009-10:**

5/11, 5/18 (expanded), 5/25 (BAG), 6/1, 6/8, 6/15 (expanded) ~~6/22~~ (no meeting), and ~~6/29~~ (no meeting).

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**NUMBER OF HANDOUTS TO BRING:** Presidents' Council – 20 copies; Expanded Presidents' Council – 35 copies

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**PRESIDENTS' COUNCIL MEMBERS:** Joanne Truesdell (President), Eric Lewis (FTF Pres), Bob DelGatto (FTF Pres. Elect), Rosemary Teetor (PTF Pres), Kelly White (Clsfd Pres), Alyssa Fava (ASG Pres), Chris Robuck (Chair of College Council), Elizabeth Lundy (VP of Instructional Services), Shelly Parini (Dean of College Advancement), Courtney Wilton (VP of College Services), Jan Godfrey (Dean of HR), Bill Briare (Exempt Pres), Janet Paulson (Public Information Officer), and Debbie Jenkins, Recorder.

**EXPANDED COUNCIL MEMBERS:** PC Members plus Bill Waters, Cyndi Andrews, Scott Giltz, Bob Cochran, Karen Martini, Steffen Moller, Theresa Tuffli, and Bill Zuelke.

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**Budget Advisory Group Members:** Executive Team, Deans, Association Presidents, Bill Waters, Bob DelGatto, Lynda Graf, Mike Watkins or Wes Bruning.

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